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DRAFT UPDATE – August 5, 2009

Role Description Neighbourhood Cluster Leader

Role

- Team Leader of a Neighbourhood Cluster Group (a home based, intergenerational group of 30-50 people in a common city neighbourhood region)

Purpose

- To lead a Grandview Neighbourhood Cluster in the **UP, IN** and **OUT** of following Jesus together. The **IN** focus on being a mid-sized **Community** and the **OUT** focus being on **Mission**; representing Jesus in their neighbourhood

Tasks

- Oversee the UP, IN and OUT of a Grandview Neighbourhood Cluster
- Mobilize a cluster leadership team representing the APEPT gifts
- Work with Hosts and team to facilitate regular Cluster meetings and meals
- Give leadership to the development of a specific OUT (Christmas Presence Project for Fall 2009) of the Neighbourhood Cluster
- Mobilize the gifts and resources of all Cluster members

Time Commitment

- Approximately 3 hours per week in planning and leading the monthly group gathering (including pastoral coach/leaders “huddle” monthly)
- Approximately 2-3 hours weekly in ongoing communication and contact with leaders and group members
- Time to do special mission project(s) as a group will vary according to type of project(s) the group decides upon
- An initial commitment to giving leadership during **Sept. to Dec. of 2009**, until the completion (including evaluation and debriefing) of the Christmas Presence Project.

Skills / Qualifications

- Seeks to live out the Lordship of Jesus in every aspect of life: UP, IN and OUT
- A learner who enjoys participating in a cycle of continuous learning through new action, reflection, evaluation and improvement (applying the Discipleship Circle)
- Has leadership gifts and team building skills to mobilize people's gifts (APEPT) toward a common purpose; gets things done through networking, collaborating and delegating
- Lives in community, sharing life's experiences with others outside of the family; is comfortable getting involved with people, events and organizations in the neighbourhood outside of the church
- Able to use appropriate organization and administration as necessary, flexible, and always changing tools

Training / Skill Development / Supervision

- Meeting resources to be provided by pastoral staff for adaptation to a specific Cluster
- Monthly coaching "huddle" with a pastoral partner
- DVD training of the APEPT gifts
- Suggested reading on Missional focus
- Appropriate training sessions, conferences or workshops that may be available

Accountability

- Grandview leadership is committed to giving high accountability / low control oversight of this group as it seeks to carry out its mission
- Accountable through regular participation in a monthly leadership huddle (monthly reporting) and through Grandview membership
- Pastoral coach should be consulted before decisions are made involving facility usage, special financial needs, shared volunteer resources

Supporting Policies

- Grandview's Constitution
- Grandview's Child and Student Safety Policy
- Children in Clusters Guidelines
- Grandview Neighbourhood Cluster Host Description
- Financial policy outline regarding Cluster groups (presently in development stage)

Available Resources

- Some Grandview equipment and resources may be signed out on an "as needed" basis. i.e. Training DVD's / Books / tables / chairs

For more information please contact:

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